

# St Mark's Church of England Primary School

Chief Executive of 1Excellence Multi Academy Trust: Mrs Valerie Hall



11.09.20

Dear parents/carers,

I am writing regarding the new school measures that are in place for drop off and collection of children, since re-opening on September 2<sup>nd</sup>. The Senior Leadership Team and myself have been monitoring drop off and collection, as well as listening to the appropriately raised comments that parents/carers have given us. As a result, we are looking at making some slight changes to ensure that this part of the day is conducted as safely as possible.

Firstly, we MUST ask that parents/carers adhere to the original guidance given regarding the times you are to enter the site, which gate you are to enter via, not turning up before drop off/collection time, as well as the need for social distancing at all times. Unfortunately, this may mean having to stand aside whilst parents/carers come through the narrow gates/pathways before exiting the gates/pathways yourself. Parents/carers must be responsible for keeping themselves safe, without putting someone else at risk by getting too close.

Thank you for working with us on this issue. I will be in touch when the changes are in place.

Many thanks.  
Mrs Hindson.  
Headteacher.



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